

Communication with the StaffA. Staff to Board

This policy is established in compliance with the Standards of Quality for Public Schools in Virginia and is an expression of the Stafford County School Board's commitment to maintain an efficient and effective procedure for communications between employees, the board, and its administrative staff.

Sound management principles dictate the establishment, by the superintendent, of a system of communication which provides all employees the opportunity to voice their concerns and receive responses regarding the policies, rules, regulations, and conditions of employment.

Such a system of communications shall provide for periodic meetings throughout the school year between representatives elected each year by the employees and the superintendent or designee.

Written summaries of these meetings will be prepared by the administration and made available to the employees, administration, and the board.

Cabinets, councils or committees established to accommodate this policy may have as one function the recommendation to the board of revisions in board policies. Such recommendations would be brought to the board's attention through the superintendent.

Nothing in this policy will be construed to limit the authority of the board to make the final decision on all matters of school policy, or to deny any employee, or group of employees, the right to be heard by the board. The procedure established by the superintendent will in no way prohibit the employees or other groups from submitting recommendations to the board or the administration as deemed desirable or necessary.

B. Board to Staff

Administrative regulations implementing board policies shall be included in the appropriate staff handbooks.

(continued)

Communication with the Staff

Monthly extracts of board minutes to include such matters that are of interest to employees or the community at large shall be circulated to the staff.

C. Publications/Directives

The superintendent may issue such administrative bulletins, circulars, memoranda, manuals, or booklets as may be deemed necessary for the effective administration of the school division. All regulations or instructions shall be consistent with policies adopted by the school board and shall be binding on all employees.

Editor's Note

*See also Bylaws #1-29, #1-41 (at Part A) and Policies #3-12, #5-29 of this manual.*

*See also division regulation #'s R 3-15, R 3-16, R 3-17 and R 3-18.*

Legal Reference: through June 30, 1997

Code of Va., §22.1-253.13:7. Standard 7. Policy manual.--"...

D. Each local school board shall ensure that the policy manual includes the following policies, which shall be developed giving consideration to the views of teachers, parents, and other concerned citizens:

1. A system of two-way communication between employees and the local school board and its administrative staff whereby matters of concern can be discussed in an orderly and constructive manner; (1992)

Adopted by School Board: March 24, 1987